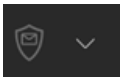
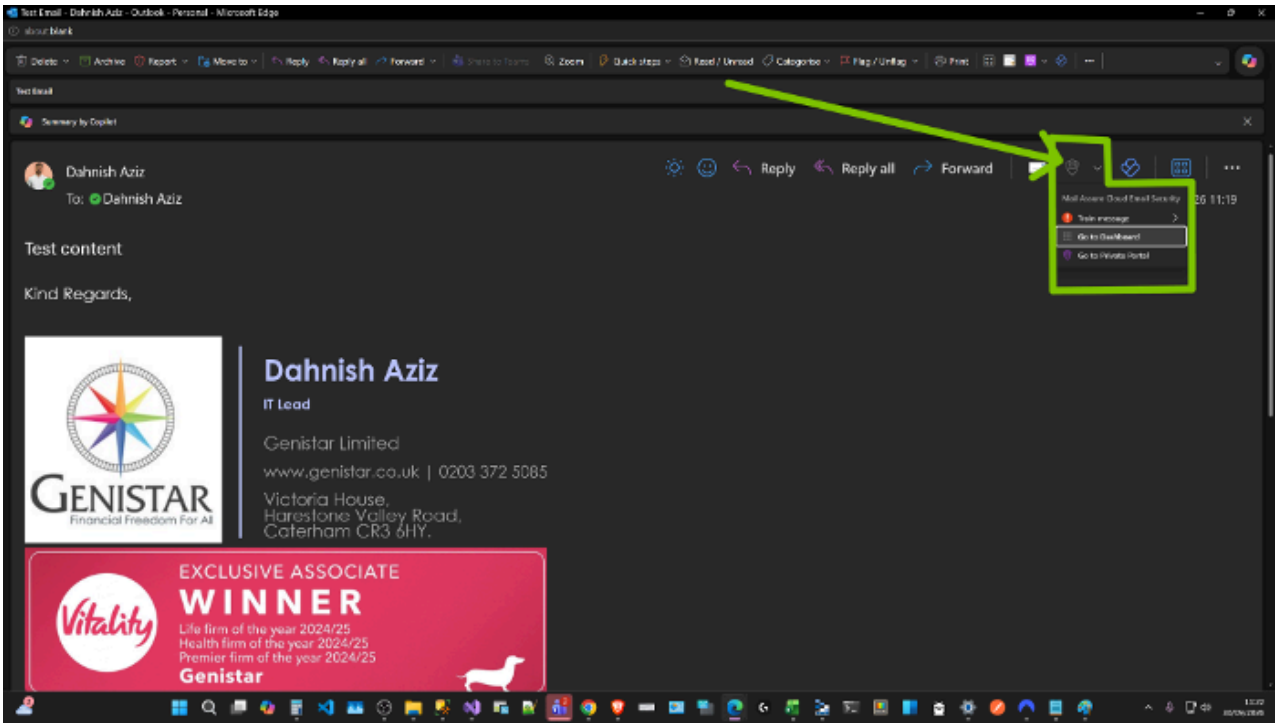
Quarantined Email Release Guide



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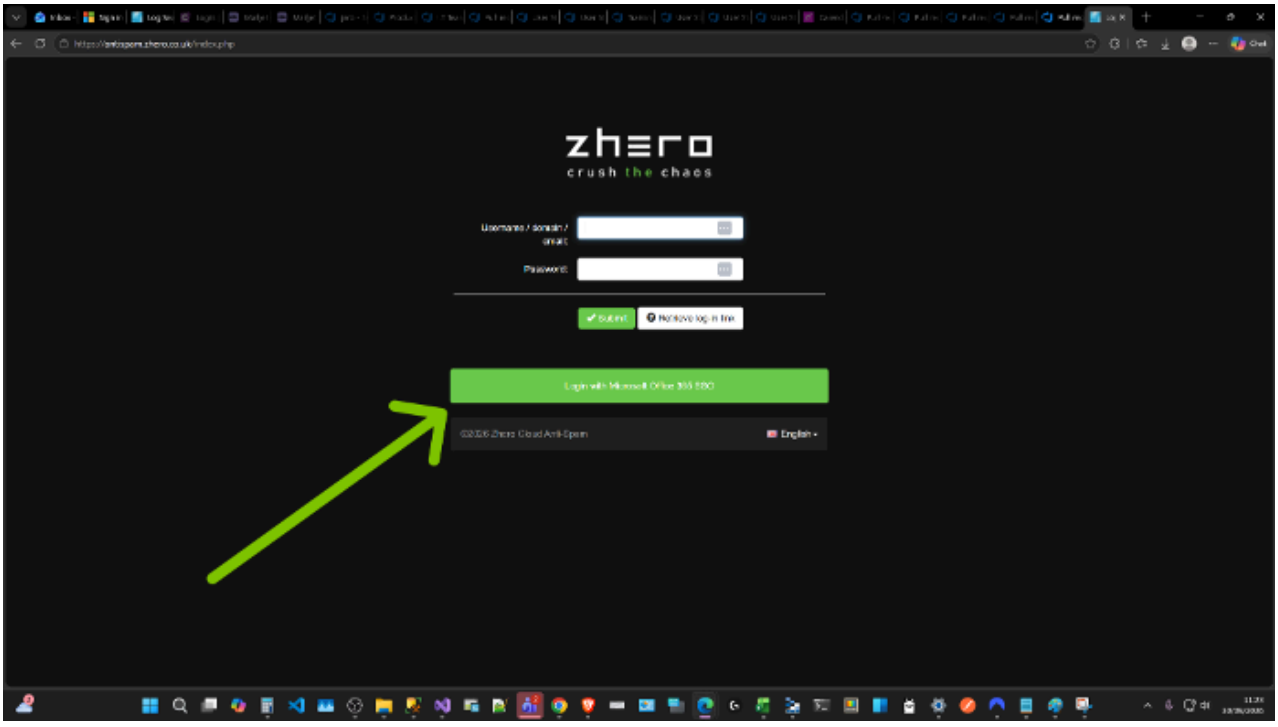


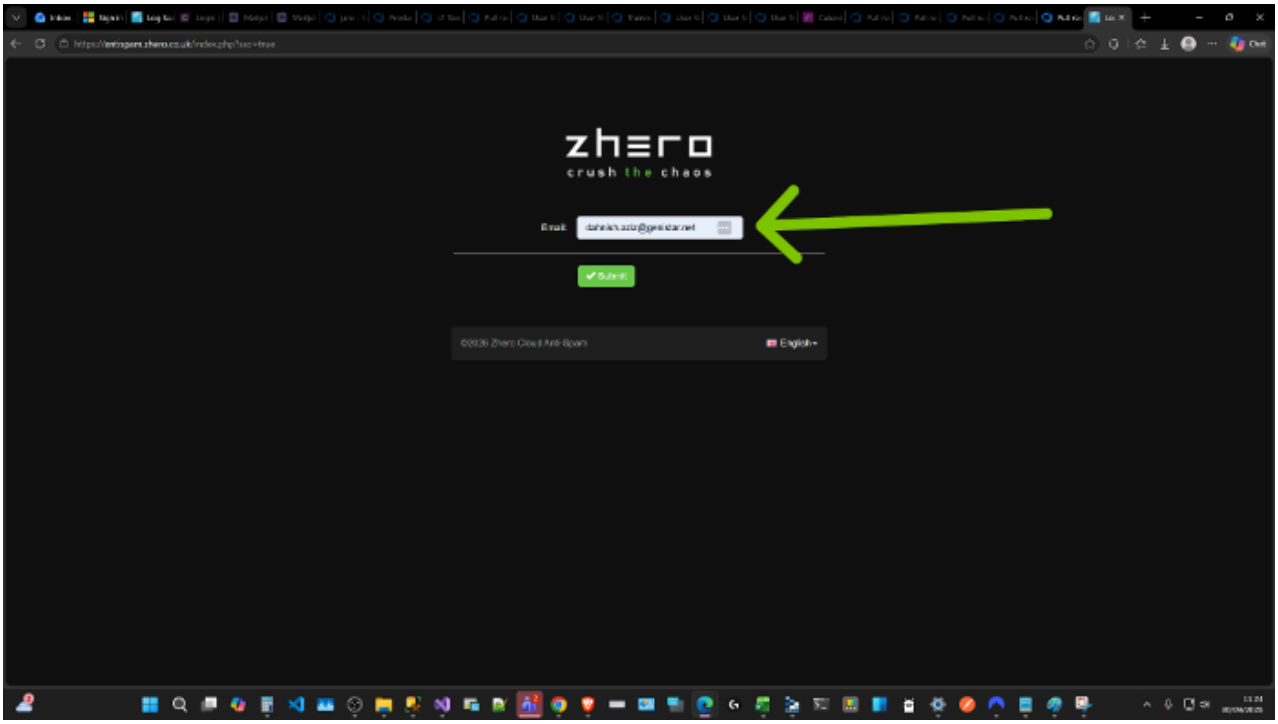
When clicking on any email, you will see the shield icon to the top right. Click it and then click "Go to Dashboard".



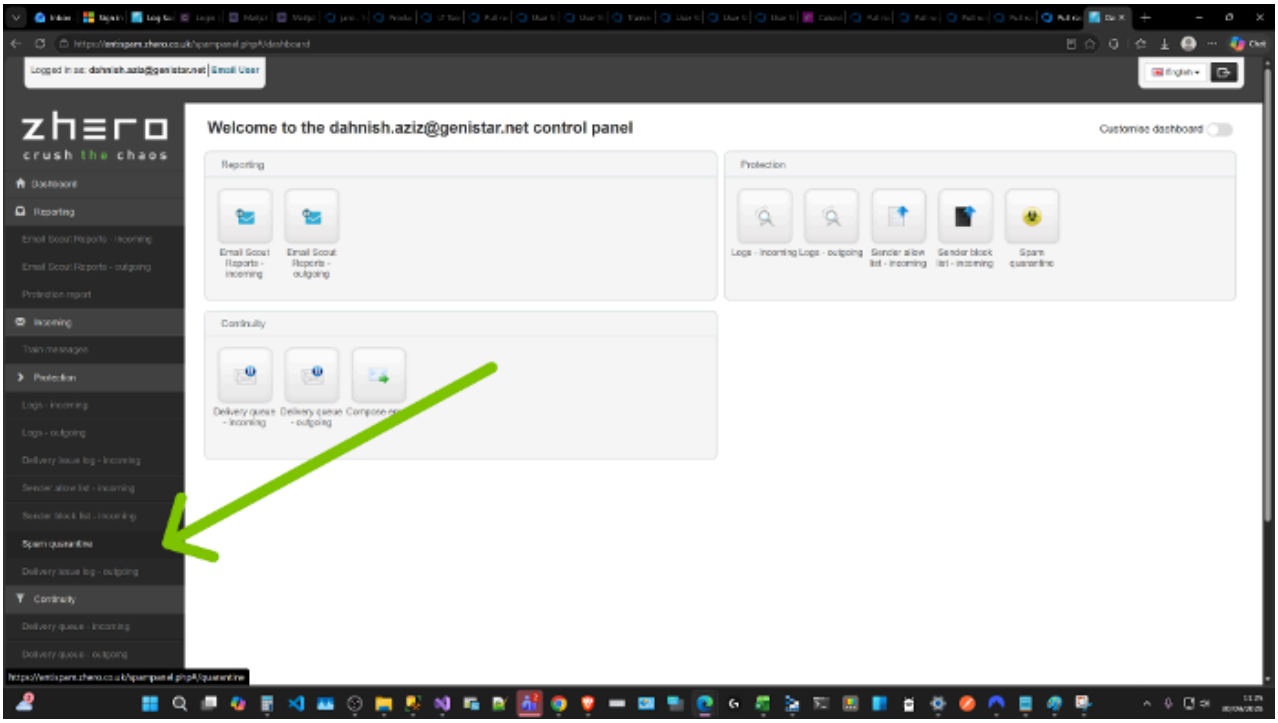
Upon clicking "Go to Dashboard", an option will popup to "Go to antispam.zhero.co.uk". Please click it to progress.

On the Login screen there will be an option at the bottom to "Login with Microsoft 365 SSO". Click that to continue.

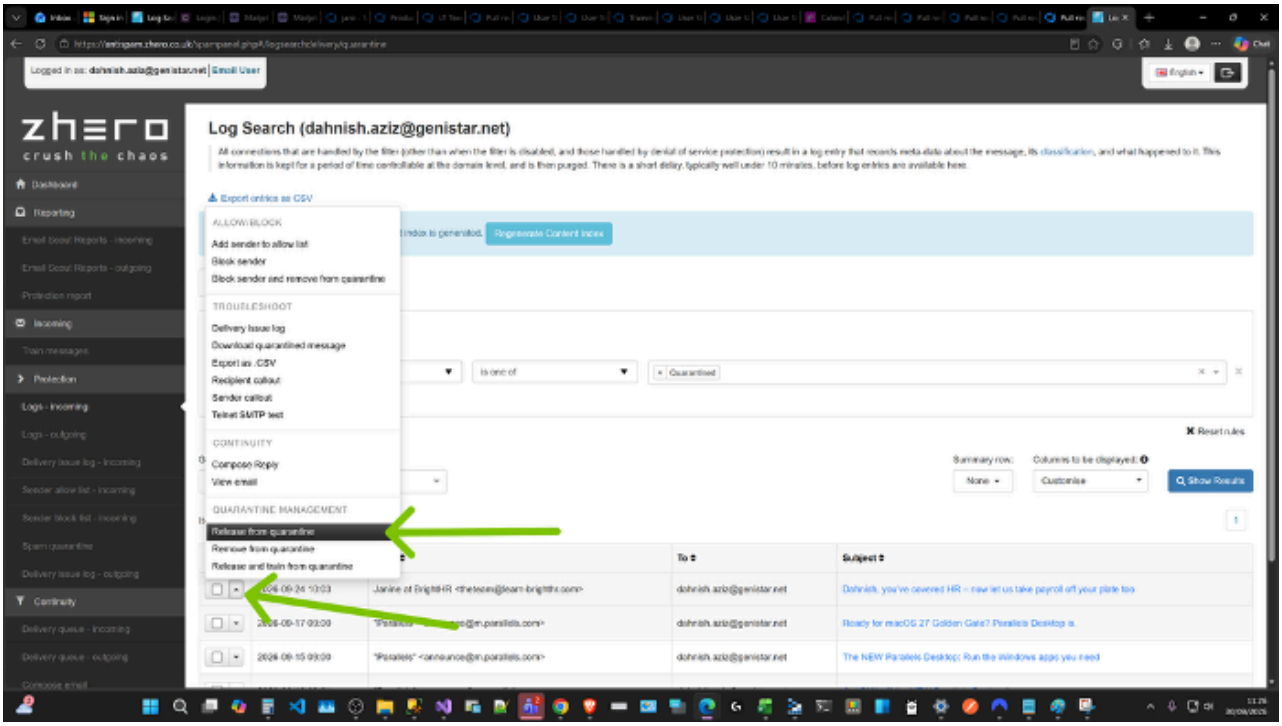


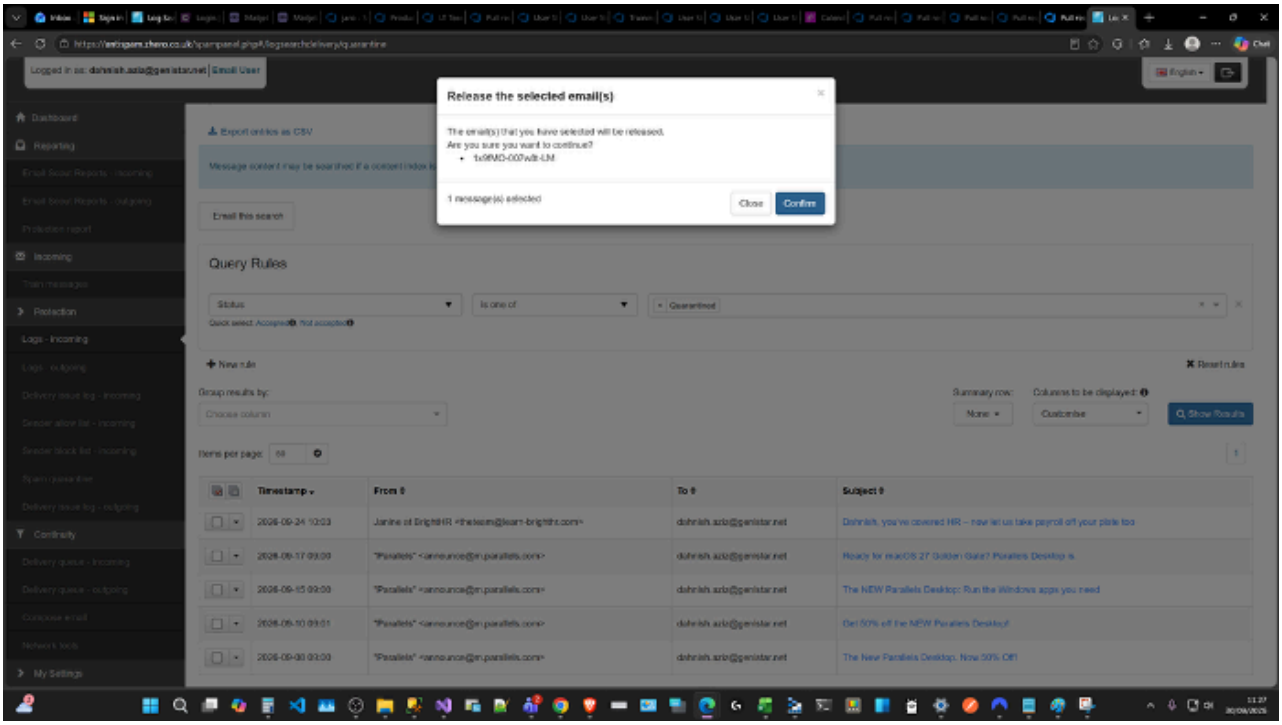


Once logged into the portal, there is a navigation section on the left called "Spam Quarantine". Please click this to continue.

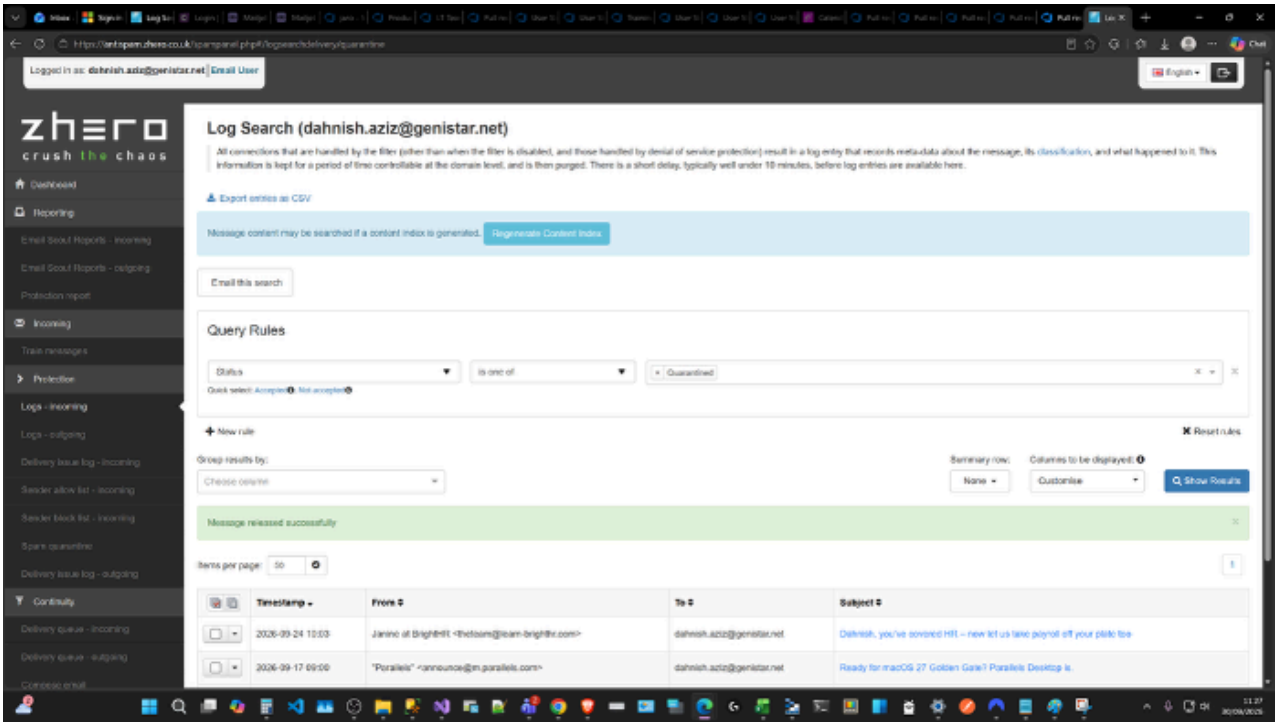


Clicking the down arrow on a quarantined email will bring up a menu where the option to "Release from quarantine" can be selected. Click this to bring up the confirmation dialogue. Review that you want to release the email selected and click "Confirm".





A green success banner stating "Message released successfully" will show, and the email will be released to your inbox.


Logged in as: dahnish.aziz@genistar.net Email User
zhero
crush the chaos
Dashboard
Reporting
Incoming
Protection
Logs - incoming
Logs - outgoing
Delivery issue log - incoming
Sender allow list - incoming
Sender block list - incoming
Spam quarantine
Delivery issue log - outgoing
Continuity
Delivery queue - incoming
Delivery queue - outgoing
Compose email
Log Search (dahnish.aziz@genistar.net)
Export entries as CSV
Regenerate Content Index
Email this search
Query Rules
Status
is one of
Quarantined
New rule
Reset rules
Group results by:
Summary row:
None
Columns to be displayed:
Customise
Show Results
Message released successfully
Items per page:
Timestamp
From
To
Subject
2026-09-24 10:03
dahnish.aziz@genistar.net
Dahnish, you've covered HR – now let us take payroll off your plate too
2026-09-17 09:00
"Parallels" <announce@m.parallels.com>
dahnish.aziz@genistar.net
Ready for macOS 27 Golden Gate? Parallels Desktop is

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