

Action Required: Upload Your Right to Work Share Code Screenshot

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Dear Genistar Representatives,

We hope this email finds you well.

As part of the UK Government's transition to digital e-VISAs on the 31st December 2024, it is mandatory for companies to verify visa details using the share code system. To ensure compliance with these updated requirements, we kindly ask all Representatives who are currently required to hold a visa/e-VISA to demonstrate right to work to provide a copy of their Right to Work share code screenshot at the earliest opportunity.

The UK Visas and Immigration (UKVI) service is replacing physical documents with a secure online record of immigration status, known as an eVisa. If you have not already done so, you will need to create a UKVI account to access your eVisa and share information about your immigration status and conditions, such as your right to work or rent in the UK, using the view and prove service.

What You Need to Do:

1. Visit the UK Government's Right to Work verification page here. Prove your right to work to an employer: Get a share code online - GOV.UK
2. Generate your share code.
3. Take a screenshot / photo of your share code page, ensuring all details are clearly visible.
4. Visit Genistar Online and update your ID information and upload the screenshot of your sharecode page.
5. Enter the expiry date for right to work as provided in the sharecode confirmation.

For full instructions on this process please go to InfoHub

Genistar Online > Log in > Training Tab > Infohub > Resources > Compliance and FSC Policies > Share Codes

Deadline for Submission:

Check your visa expiry date, as a large number will expire on the 31st December 2024. If you do not update your ID documentation and your Visa/ID before the expiry date you will not be able to be paid by Genistar until this is updated.

Failure to provide the requested information may result in delays in processing your right to work record and could impact company compliance with immigration regulations.

Thank you for your cooperation in this important matter.
Best regards,

Genistar Compliance Department
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